

Muxton Shadow Parish Council
Turreff Hall, Turreff Avenue, Donnington, TF2 8HG
NOTICE OF MEETING

To all Members of the Muxton Shadow Parish Council 7 September 2026

Dear Councillor

**You are summoned to attend the inaugural meeting of the Muxton Shadow
Parish Council**

Monday 14 September 2026 at 6.00pm
At Turreff Hall, Donnington

AGENDA

M-1 Election of Chair

To elect the Chair of the Muxton Shadow Parish Council until the next meeting.

M-2 Election of Vice-Chair

To elect the Vice-Chair of the Muxton Shadow Parish Council until the next meeting.

M-3 Apologies

To note the apologies of those unable to attend.

M-4 Declaration of Interest

To declare any personal or pecuniary interest in any item on the agenda.

M-5 Public Session

To receive questions or comments from members of the public relating to matters on this agenda.

M-6 Draft Standing Orders

To consider and adopt draft Standing Orders for the conduct of business, based on the current Donnington & Muxton Parish Council Standing Orders.

M-7 Formation of Working Groups

To consider and establish the following working groups and agree membership arrangements: Finance; Staffing; Governance; Assets and Operations.

M-8 Clerking Arrangements

To confirm arrangements for clerking meetings and supporting the work of the Shadow Council, including resourcing considerations.

M-9 Meeting Schedule

To consider and approve a programme of meetings up to 30 April 2027, including the principle of holding meetings immediately prior to Donnington & Muxton Parish Council meetings.

M-10 Communications and Publication of Information

To consider arrangements for publishing agendas, minutes and information relating to the Muxton Shadow Parish Council.

M-11 Date of Next Meeting

To note the date and venue of the next meeting of the Muxton Shadow Parish Council.

Lee Jakeman
Locum Clerk